

**CEMETERY COMMISSION  
MEETING MINUTES**

June 6, 2017

5:00 PM

Conference Room C

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**MEMBERS PRESENT:** William Graham  
Gail Forsberg

**ALSO PRESENT:** Scott Charpentier, DPW Director  
Donald LeBlanc  
Robert Luke

Meeting called to order at 5:00 PM

**1. APPROVAL OF MINUTES FROM OCTOBER 25, 2016 MEETING**

Commissioner Graham moved to approve the minutes from October 25, 2016; Commissioner Forsberg seconded the motion. All members voted in favor.

**2. UPDATE ON CORRESPONDENCE REGARDING LAND FOR SALE**

Mr. Charpentier presented the letter regarding the sale of land to the town. Commissioner Graham had already received it while Commissioner Forsberg had yet to view it. Commissioner Graham asked about the location of the streets on the map and noted the entrance was a few houses down from Coleman House. Mr. Charpentier noted a portion of the land was wetlands. He also stated that an additional entrance/exit would have to be created as the land has only one entrance as it stands currently. Both Commissioners agreed that the land was not favorable for a future cemetery. Commissioner Graham motioned to not recommend pursuing the property and Commissioner Forsberg seconded; the motion carried.

**3. UPRIGHT MARKER CRITERIA & OTHER BUSINESS**

Mr. Charpentier informed the Commission that he approved the stone for Ilene Steele as he did not believe it met the criteria of a bench. The stone fell within the acceptable parameters set forth in the cemetery regulations. Mr. Charpentier & Mr. Leblanc described the stone for the commissioners and they both agreed that it was not a bench.

Commissioner Forsberg mentioned some negative feedback she had received regarding sequential lot sales. Mr. Charpentier reiterated the host of issues associated with selling lots non-sequentially, including the single lots that would become leftover and difficult to sell. The commissioners agreed that it was necessary but that we should revisit the policy from time to time.

Commissioner Graham asked about our procedure for clearing bushes and overgrowth around stones. Mr. Leblanc noted that we attempt to notify the family when possible, and that trimming was performed as needed.

**NEXT MEETING:**

The next meeting has been scheduled for September 2017, with a specific date to be determined in the future.

**ADJOURN:**

At 5:25 pm, Commissioner Graham moved to adjourn; Commissioner Forsberg seconded the motion; The vote was unanimous in favor.

Respectfully Submitted,

Robert Luke  
Administrative Assistant

*Documents used during meeting:*

1. June 6, 2017 Agenda
2. October 25, 2016 Meeting Minutes
3. Letter from realtor regarding land for sale